



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

- ☐ Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- ☒ State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions
- ☐ Interested individuals who meet the stated requirements

Issue Date: October 2, 2020

Posting No.: 151-20

TITLE: Institutional Trade Instructor 2 Cooking **SALARY:** \$49,440.46 - \$69,806.92

LOCATION: William H. Fauver Youth Correctional Facility (Formerly Mountainview Youth Correctional Facility), Maintenance Unit – Annandale NJ

JOB DESCRIPTION: Under supervision of a supervisory officer in a correctional facility in the Department of Corrections, coordinates, plans, trains, and oversees inmates; as required assigns tasks to subordinate employees and takes the lead in the work activities in the areas of food preparation, cooking, baking, meat cutting, pot washing, dish washing, and the serving of food performed by inmates with emphasis upon the vocational training of inmates and the maintenance of adequate production standards; does related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience in the areas of food preparation and processing including but not limited to cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food in a commercial or an institution kitchen.

PLEASE INCLUDE RESUME IN YOUR RESPONSE. POSTING TITLE AND NUMBER MUST BE INCLUDED IN THE SUBJECT LINE OF YOUR E-MAIL. ALL ATTACHMENTS MUST BE SENT IN PDF OR WORD FORMAT ONLY. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN OCTOBER 19, 2020.

Forward Response To:

Veronica Tingle, Manager, Human Resources
Regional Personnel Services, Region 4
Mountainview Youth Correctional Facility
31 Petticoat Lane
Annandale, NJ 08801

Emailed resumes are to be sent only to:

Paige.C.Tedesco@doc.nj.gov